



50 Years 1954-2004

Fremont Baseball Incorporated

PONY

PURCHASE REQUISITION

Req By _____

Date _____ Urgent YES NO

Fremont Baseball, Inc.

PO Box 1399

Fremont, CA 94538

510-490-8189

www.fremontbaseball.org

Quantity	Purchase from	Detailed Description / Purpose	Unit Price	TOTAL
Subtotal				
Tax			+	
Shipping			+	
Deposit			-	
Discount			-	
Balance due			=	

- All purchase requisitions must be approved by 3 board members (including the President).
- Provide quotes form 2 vendors if possible.
- Submit approved form and check request to Treasurer.

Approved Notes

		For Office Use Only